



OFFICIAL RESPONSES TO VENDOR QUESTIONS
RFP #16-DHHS-DPHS-FP-06

No.	Questions	Answers
1.	Section 1.1 Introduction What is the minimum number of contracts that will be awarded through this procurement?	There is no minimum. This RFP seeks to support services in the following communities: Manchester; Cheshire County; Sullivan County; Grafton County and Rockingham County.
2.	Section 3.3 – Work Plan Is there an expectation that the Vendor should elaborate/show more detail on the Work Plan provided?	See answer to Question 4.
3.	Section 5.2.1, Budget Should the budgets submitted with the Proposals reflect only State Fiscal Year 2017 or also reflect the retroactive period prior to June 30, 2016?	The contract resulting from this RFP may be retroactive to July 1, 2015 upon approval of Governor and Executive Council, through June 30, 2017. A budget may be prepared for SFY16, if the vendor seeks funding for this time period.
4.	Appendix F – Work Plan Is the bidder required or being asked to develop additional activities, inputs, and evaluation activities to the goals and PMs on page 4 - like in the format of page 5? Or can we simply use the instructions from the previous RFP and simply do this for the three goal 3 PMs formatted in page 5-11 of Appendix F?	Appendix F – WorkPlan instructions are as follows: Inputs/Resources – vendors must identify the resources, contributions, and investments that go into the program to ensure the stated performance measures are met. Activities – Vendors must identify the day-to-day functions that will occur in order to assist the vendor in meeting the stated performance measures. Evaluation Activities – Vendors must identify the strategies employed for quality improvement and assessment in order to periodically monitor progress towards meeting the stated performance measures. Performance Measure (Output) – The realistic numeric target, based on experience, past performance, and planed activities set by the vendor that can be achieved in the project period. The State minimum targets are provided.



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5.	General Is there any contractual language that has changed to the boiler plate language in the last year?	Form P-37, General Provisions has been updated since last year.
6.	General When would an executed contract need to be in hand to make the June 29, 2016 G&C Meeting?	The Department will discuss G&C timeframes with the selected vendor(s).
7.	General Are the organizations who were awarded funding through RFP #16-DHHS-DPHS-FP-02 also eligible to apply for this procurement?	There are no limitations to the vendors who may apply for this procurement. However, the following service areas will be prioritized; Manchester, Cheshire County, Sullivan County, Grafton County and Rockingham County.